



AIT
ASIAN INSTITUTE OF TECHNOLOGY

ITServ

Request for New Office Phone Installation

Requestor's Name: _____

Email Address: _____ Tel. No. _____

Requestor's Office: _____

Installation location: _____

Number of phones required: _____

Account to be charged: _____

Phone device costs (please tick)

☐ Cisco CP-3905: Baht 3,500

☐ Cisco CP-7821: Baht 9,000

Installation charge: Baht 500 (3905)

Installation charge: Baht 700 (7821)

Additional options (please tick):

☐ ATA device (for Fax): Baht 8,500

☐ LAN Installation: Baht 3,000/point

☐ Power Injector: Baht 2,000

☐ Power Adapter: Baht 300

Requestor's signature: _____

Approved by Dean/Director/Head _____

Date: _____

Date: _____

For ITServ Only

Approved by: _____ Date: _____ Doc. No. _____

MAC address: _____ Phone Number: _____